



02088889988



info@getlondontransfer.com



179-181 Lower Richmond Rd,
London TW9 4LN



<https://getlondontransfer.com/>



1. Policy Statement

At Get London Transfer, we are committed to ensuring the health, safety, and wellbeing of our employees, contractors, clients, and the general public. We comply with all relevant health and safety legislation, including the **Health and Safety at Work Act 1974** and other applicable regulations.

Our aim is to:

- Provide a safe working environment for all staff and drivers.
- Ensure safe transportation for passengers and the public.
- Minimize risks through risk assessments and proactive safety measures.
- Promote a strong safety culture through training and awareness.
- Continuously improve our health and safety performance.

2. Responsibilities

Management Responsibilities:

- Ensure compliance with health and safety laws.
- Provide necessary resources (training, equipment, policies).
- Conduct regular risk assessments and implement control measures.
- Investigate incidents and take corrective actions.

Employees & Drivers Responsibilities:

- Follow all health and safety procedures.
- Report hazards, near-misses, and incidents immediately.
- Use safety equipment (e.g., seat belts, PPE if required).
- Maintain vehicles in a safe and roadworthy condition.
- Avoid driving under the influence of drugs or alcohol.

Passenger Responsibilities:



02088889988



info@getlondontransfer.com



179-181 Lower Richmond Rd,
London TW9 4LN



<https://getlondontransfer.com/>



- Follow safety instructions given by drivers.
- Wear seat belts at all times during transit.
- Behave in a manner that does not endanger themselves or others.

3. Risk Assessments & Control Measures

- Regular vehicle safety checks (tyres, brakes, lights, etc.).
- Driver fatigue management (adhering to working time regulations).
- Safe loading/unloading procedures.
- Emergency preparedness (fire, accidents, breakdowns).

4. Training & Awareness

- All drivers receive safety training (defensive driving, first aid, etc.).
- Staff are trained in emergency procedures.
- Regular safety briefings and updates.

5. Incident Reporting & Investigation

- All accidents, injuries, and near-misses must be reported.
- Investigations will be conducted to prevent recurrence.
- Records will be maintained as required by law.

6. Emergency Procedures

- Fire evacuation plans in offices/workspaces.
- Breakdown and accident response protocols.
- Emergency contacts clearly displayed.

7. Policy Review



02088889988



info@getlondontransfer.com



179-181 Lower Richmond Rd,
London TW9 4LN



<https://getlondontransfer.com/>



This policy will be reviewed annually or following significant changes in operations or legislation.